

MINUTES
KENDALL HOUSING AUTHORITY
BOARD OF COMMISSIONERS
August 24, 2018

The August 24, 2018 Board of Commissioners meeting of the Kendall Housing Authority (KHA) was held in the Kendall County Health Department, 2nd floor Conference Room, 811 West John Street, Yorkville, IL.

In Attendance: KHA Commissioners Erik Gauss, Tom Grant, Jeremy Swanson, and Chairman Matthew Prochaska. Also present were Executive Director Kenneth Coles, and Sr. Administrative Assistant Ms. Martin.

1. CALL TO ORDER

The meeting was called to order by Chairman Prochaska at 8:04 am.

2. ROLL CALL AND CERTIFICATION OF QUORUM

A roll call showed that a quorum was present.

3. PUBLIC COMMENT

There was no Public Comment made at this meeting.

4. APPROVAL OF MINUTES

Chairman Prochaska made a motion, seconded by Commissioner Swanson, to approve the minutes of May 18, 2018 and June 20, 2018. The motion carried by unanimous vote.

5. FINANCIAL REPORT

Executive Director Coles presented the Financial Report which included the balance sheet, income statements and check registry. He explained how payments can be a timing issue with other housing authorities. The Commissioners like the new addition of notes in the financial report. He covered these topics: The audit was completed with the report expected next week. There were no issues or findings.

Both the Family Self Sufficiency/Family Unification program grant vouchers in conjunction with the Will County Continuum of Care and the 811 type vouchers were not completed at this time. Additional information will be gathered for the question on KHA voucher increments.

6. NEW BUSINESS

- Resolution 2018-06 Approval of the KHA Annual Plan. The annual plan is a 5-year plan in which housing authorities must submit changes. KHA has no changes this year. Commissioner Grant made a motion, seconded by Commissioner Gauss, to approve Resolution 2018-06. The motion carried unanimously.

7. EXECUTIVE DIRECTOR'S REPORT

Executive Director Coles hopes to open the KHA wait list around this time next year.

8. EXECUTIVE SESSION

There was no Executive Session.

9. FUTURE DISCUSSION/ACTION ITEMS

Chairman Prochaska addressed the progress of additional leasing space with the County.

10. ADJOURNMENT

Commissioner Gauss made a motion, seconded by Commissioner Swanson, to adjourn the meeting. The motion carried unanimously, and Chairman Prochaska adjourned the meeting at 8:37 a.m.

Respectfully Submitted,
Susan Martin
Sr. Administrative Assistant/Recording Secretary